

Here's a comprehensive checklist to help make your move as smooth as possible. It covers everything from planning and packing to the last-minute tasks right before moving day:

# **Moving Checklist**

## 1-2 Months Before Moving

- Organize Documents
  - Gather important documents (lease, contracts, ID, birth certificates).
  - Create a moving binder to keep everything organized.
- Declutter and Sort
  - Go through each room and decide what to keep, donate, sell, or toss.

### • Research Moving Options

- Get quotes from moving companies or truck rentals.
- Consider insurance options for valuables.

## • Schedule Moving Day

- Book the moving company or truck rental.
- Confirm moving day with your landlord (if renting) or arrange with new home contacts.
- Notify Important Parties
  - Update your address with your bank, insurance, medical providers, subscriptions, etc.

### 3-4 Weeks Before Moving

- Start Packing
  - Begin with items you rarely use, like seasonal clothing, decor, etc.
  - Label boxes by room and note if fragile.
- Take Inventory
  - Keep a record of valuable items or high-cost electronics.
- Plan Utilities



- Set up or transfer utilities, including gas, electricity, water, and internet at the new home.
- Arrange for disconnection at the old home.
- Prepare for Pets and Children
  - Arrange care for moving day, if necessary.
- Measure and Plan Layouts
  - Measure your furniture and doorways.
  - Plan where major items will go in your new home.

#### **1-2 Weeks Before Moving**

- Pack Essentials Box
  - Include daily necessities, like toiletries, medications, chargers, snacks, and important documents.
- Defrost and Clean Appliances
  - Defrost the freezer and clean the fridge.
  - Deep clean the home if you're renting and aiming to get the security deposit back.
- Confirm Moving Arrangements
  - Double-check with the moving company or rental service.

#### Moving Week

- Check Weather Forecast
  - Prepare for any potential weather challenges on moving day.
- Finish Packing
  - Ensure all items are packed and labeled.
  - o Double-check that essential boxes are easy to access.
- Settle Final Bills
  - Pay any outstanding rent, utility bills, and fees.
- Prepare Payment and Tips



• Have cash or digital payment ready for the movers, along with any tips.

# Moving Day

- Protect Floors and Walls
  - Use blankets or cardboard to avoid scuffs in both the old and new homes.
- Do a Final Sweep
  - Check all closets, drawers, and storage areas to ensure nothing is left behind.
- Take Meter Readings
  - Record final gas, electric, and water readings for future reference.
- Lock Up
  - Double-check that all windows and doors are locked.
- Direct Movers
  - o Label rooms in your new house to guide movers on where to place items.

### After Moving

- Unpack Essentials
  - Start with the essentials box and items for the kitchen and bedrooms.
- Change Locks and Set Up Security
  - Consider changing the locks and installing or updating security measures.
- Check Appliances and Utilities
  - Test all appliances and ensure utilities are working properly.
- Update Driver's License and Car Registration
  - Visit your local DMV to update your address.
- Celebrate!
  - Relax and enjoy your new home. You've earned it!

We hope you find this list helpful!



When you build an Evergreen Home with us or buy one of our <u>move-in ready homes</u>, we do our best to make your transition to your new home as smooth as possible.